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Bratton Clovelly Parish Council

*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B

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**To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend the Ordinary Parish Council Meeting (no.237) to commence at 7:30pm on Wednesday 17th September 2025 in the School Room

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward, Clerk to the Council

Friday 12th September 2025

**Chairman to remind participants that this meeting may be recorded.**

**Agree a note taker to respond to planning and record for clerk to minute.**

**Public Participation:** Restricted to 15 mins in total.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
	* 1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
		2. To declare any personal interests in items on the agenda and their nature.
		3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Note Resignation of Cllr Bowyer and Cllr May:**
4. **Planning:**
	1. Applications:
		1. 2394/25/TCA Proposal: T1: Mediterranean/Italian Cypress - Fell tree due to tree overgrown and will likely damage the structural integrity of the house if left in place Tree to be replaced with single Dodonaea Viscosa Site Address: 1 Church Cottages Bratton Clovelly EX20 4JN For Noting only – None
		2. 2452/25/COM Proposal: Notice of intent to install electronic communication apparatus comprising one light wooden pole at 9 metres high Site Address: Land at SX 463 919 Bratton Clovelly Okehampton
	2. For updates – None
	3. Housing drop in event – update
	4. Planning Policy/neighbourhood plan
5. **Agree and sign minutes: -** from the Parish Council Meeting 235 held on 9th July and 236 held on 13th August 2025
6. **Report from WDBC: (Cllr Mott/Southcott) sent via email:**
7. **Finance:**
	1. To note Clerk’s pay award of 46p per hour backdated to April 2025 and annual incremental increase from Aug 2025 – Calculation sent emailed round.
	2. To note the payments listed:

TEEC – Website £194.39

Clerk’s salary and HMRC Payments –£347.00 for 4th August to 3rd September 2025

And £54.79 back pay

1. **P3:** update (Cllr Braidwood)
2. **Defibrillator training**: update
3. **Playground:** update
4. **Police liaison:** (Cllr Huggins)
5. **Roads and ditches:** (Cllr Huggins)
6. **PHMC Report:** (Cllr Gilbert)
7. **Items for next agenda:**
8. **Date of next meeting:** Tuesday 7th October 2025 7:30pm in the School Room (**note change of day**)